

HACC York Campus Library
Request for Library Classroom Instruction

Instructor _____ Today's Date _____

Course Name & Number _____ # of students _____
(Example, Eng. 051)

Your contact information: E-mail _____
Phone _____

1st Choice Date & Time _____ (Example, Monday, July 27, 10-11 AM)

2nd Choice Date & Time _____ (PLEASE include a second possible date and time)

Preferred **PLACE** of instruction? Your Classroom # _____
Computer Lab 127 _____

******Please attach a copy of your assignment to this form;** make sure to include what kind of sources they may use (books, newspapers, periodicals, Internet, etc.), how many sources they need, and the due date. ********

Type of Instruction Requested (check all that apply):

- Book catalog searching
- Periodical literature searching
- CQ Researcher and Facts.com
- Internet searching and tips
- Introduction to specific reference works (specify which or which type) _____
- Access to material not owned by the HACC Libraries
- Using Electronic Reserves
- Other (describe): _____

Questions or Comments?

Please return form with your assignment to any library staff member.

Ann Kemper, Campus Library Director, alkemper@hacc.edu Phone 717-718-0328 Ext. 3546
Jill Carew, Adjunct Librarian, jbcarew@hacc.edu 717-718-0328 Ext. 3520
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